



July 01, 2020

**OFFICE ORDER No. 2020-074**  
 Series of 2020

In compliance to the COVID-19 Response Protocol, NEA Workplace Re-Entry Plan for the "New Normal" and the NEA Minimum Health Standards, the NEA Task Force on Energy Resiliency (NEA-TFER) is hereby created. Its primary aim is to ensure compliances to the general health and safety protocols in the workplace in order to mitigate/reduce vulnerability and transmission of the COVID-19 to employees and building occupants of the NEA.

CHAIR - SONIA B. SAN DIEGO  
 CO-CHAIR - ROSSAN SJ. ROSERO-LEE

VICE- CHAIRS - JONA E. ANDAL  
 FEDERICO P. VILLAR, Jr.

Members  
 MADELEINE ANN B. BAUTISTA  
 ERIC B. CAMPOTO  
 NOEL RAINER P. RAMOS  
 ANTHONY RANDOLPH A. PABLO  
 JOHN CARLOS S. SANTOS  
 ANASTACIA B. SUASI  
 PATERNO Y. SUMAYANG, Jr.  
 ENRICO G. VELGADO  
 ESTRELLITA S. VOLANTE

**A. Isolation Coordinators**

Monday/Tuesday - PRECIOUS HONNIELYN S. DECENA  
 Monday/Tuesday - GLEN PATRICK MADLANGSAKAY  
 Wednesday/Thursday - ERWIN JOHN V. CALICA  
 Wednesday/Thursday - MA. THERESA Q. MALLANAO-PANGAN  
 Friday - JON PATRICK SEAN T. BARNEDO

ASSIGNMENT	ROVING OFFICERS	SAFETY & HEALTH OFFICERS	MONITORING OFFICERS
Ground Floor/ Motorpool	Brian O. Alegre	Lourdes S. Quintero	Lenard V. Garcia
Second Floor	Edwin B. Concepcion	Joel C. Somera	
	Jovani B. Lagon	Rolando R. Apolonio	Rhina H. Angue
	Elaine O. Perez	Cesar F. Jacinto	
Third Floor	Naida DJ. Asuncion	Andrei Camille C. Alberto	Christine C. Sagritalo
	Rafael B. Barrientos	Joel G. Bualat	
		Kalvin G. Cariño	
		Raeon Jakow K. Laspiñas	
Fourth Floor	Jubane P. De Pedro	Floyd Eric O. Bautista	Sozimae M. Fuyonan
	Estanislao D. Laxa Jr.	Hernando N. Gabotero	
		Zoilo C. Soteraña	
Fifth Floor	Grace C. Baggao	Darill Jeff M. Hidalgo	Gezean Shaira B. Mangrobang
	Aprylle Gwyne H. Bolla	Gines D. Sibala	
Sixth Floor	Geralene T. Castro	Mario B. Alcantara, Jr.	Vermillon F. Soria
	Agatona S. Zalatar	Rexon M. Argana	



		Regina C. Filoteo	
		Mary Grace M. Austria	
Seventh Floor	Louie Andrew L. Puntod	Allan Jeffrey B. De Guzman	Irene C. Martin
	Agatona S. Zalatar	Rodolfo D. Evangelista	
		Marife A. Esperanzate	

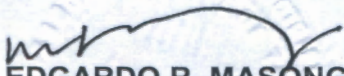
**Secretariat** - MARY ROSE ASUNCION  
 CRISELDA A. CRUZ  
 LYN CEL A. LAGASCA  
 KIMBERLY S. ROWY

The following will be the functions of the NEA-TFER:

1. Protect the health and safeguard all NEA employees and building occupants;
  2. Provide prevention mechanisms to avoid COVID-19;
  3. Ensure that the NEA Workplace Re-Entry Plan for the "New Normal", Minimum Health Standards and the COVID-19 Response Protocol is implemented;
- A. **Isolation Coordinator** - shall provide assistance to employees who will get sick/ill in the office based on the COVID-19 Isolation Protocol.
- B. **Roving Officer** - shall ensure that all employees and building occupants are observing physical distancing and adhering to the minimum health and safety protocols and shall be assigned per wing.
- C. **Safety and Health Officer** – shall ensure adherence to occupational safety and health procedures.
- D. **Monitoring Officer** - shall be in charged in the monitoring of health assessment of all building occupants and compliances to the COVID-19 Response Protocol and the Minimum Health Standards including reportorial requirements

This Office Order shall be effective for the duration of the State of Public Health Emergency.

As such all expenses to be incurred in the performance of their duties shall be subject to the usual accounting and auditing rules of this Office.

  
**EDGARDO R. MASONGSONG**  
 Administrator

NATIONAL ELECTRIFICATION  
 ADMINISTRATION  
 Office of the Administrator



NEA-OA26622E

3/2/20